

Monitoring Form

The Rugby Football League is committed to the principles of equal opportunities and to ensuring that the culture, philosophy and processes within the organisation and the Game are free from bias and discrimination. The RFL is committed to the equal treatment of all and will not tolerate discrimination on the grounds of age, ethnic origin, gender, special needs, including learning and physical disabilities, class or social background, religion, sexual orientation, marital status, pregnancy, colour or political persuasion.

To help us monitor the effectiveness of our policy you are requested to complete this form and return it with your application form. This document will be detached from your application form and kept separately from information used in the application process.

Ethnic Category: The following categories are based on those used in the 2001 census as recommended by the Commission for Racial Equality. Please note the ethnic questions are not about nationality, place of birth or citizenship. UK citizens can belong to any of the ethnic categories indicated.

Please tick the appropriate box

Level 1

Level 2

Please tick the box below which best describes the ethnic category to which you belong:

Ethnic Origin (Please tick the appropriate box)					
White	British	<input type="checkbox"/>	Irish	<input type="checkbox"/>	Any other White background (please specify)
	English	<input type="checkbox"/>	Gypsy	<input type="checkbox"/>	
	Scottish	<input type="checkbox"/>	Irish Traveller	<input type="checkbox"/>	
	Welsh	<input type="checkbox"/>			
Mixed	White & Black Caribbean	<input type="checkbox"/>	White & Black African	<input type="checkbox"/>	White & Asian <input type="checkbox"/>
					Any other Mixed background (please specify)
Asian, Asian British, Asian English, Asian Scottish or Asian Welsh	Indian	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Bangladeshi <input type="checkbox"/>
					Any other Asian background (please specify)
Black or Black British	Caribbean	<input type="checkbox"/>	African	<input type="checkbox"/>	Any other Black background (please specify)
Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh or other ethnic group	Chinese	<input type="checkbox"/>			Other ethnic group (please specify)

Disability			
A person is regarded disabled if they have a physical, sensory or mental impairment which has a substantial and long term effect on their ability to carry out normal day-to-day activities.			
In your view, are you disabled in terms of the above definition?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes', do you consider that your disability might make it difficult for you to participate in any part of the course?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please indicate the nature of your disability:			
Visual	<input type="checkbox"/>	Learning	<input type="checkbox"/>
Hearing	<input type="checkbox"/>	Multiple	<input type="checkbox"/>
Physical	<input type="checkbox"/>	Other	<input type="checkbox"/>
Prefer not to say		<input type="checkbox"/>	<input type="checkbox"/>
If you have answered yes to any of the above questions, please give brief details and indicate any special requirements you may have and/or what we can do to ensure that you are given every opportunity to demonstrate your abilities.			

Age

DOB

Gender Male

Female

Please tick this box if you do not wish to answer the above:

Level 1/2 UKCC Certificate in Coaching Rugby League (L1/2CCRL) Application Form

Please fully complete ALL sections of the Application Form providing as much information as possible. Incomplete information may result in non-admittance onto your chosen course. Your Application Form must arrive at least 6 weeks prior to the course date.

Section 1 Course Details

Places are allocated on a first come, first served basis; numbers for each course are restricted. Dates and venue should be selected using the course dates on the Coaching Programme.

Please indicate the choice of your first course

Dates:		To view the most up to date courses, please visit www.therfl.co.uk/community/coaching , alternatively please contact the RFL, Coaching Section.
Venue:		
Level of course:		

Please indicate the choice of your second course, if the first course is full or unavailable

Dates:	
Venue:	
Level of course:	

Section 2 Personal Details

The below information is essential and must be completed by all applicants.

Title:			
First Name:		Please note, this is how your name will appear on all correspondences and your certificate after successful course completion.	
Surname:			
Address:	(Please note certificates will be sent to this address)		
Postcode:			
Home Tel No.:		Mobile Tel No.:	
E-mail Address:		Date of Birth	*Please note, if you are under 18 years of age, we will not be able to license your qualification, see guidance notes.
In case of emergency contact name:	Please note, the contact details stated here will be provided to the tutor/assessor	Home Tel No.:	
		Mobile Tel No.:	

Section 3 Disclosure Details

This section must be completed by all individuals prior to completing a Level 1/2 Certificate in Coaching Rugby League Course. Please note, if you do not know your CRB Disclosure number and/or you have not had a CRB check carried out within the last three years by the RFL you must complete the attached Self-Disclosure Form.

Have you had a criminal records bureau check carried out by the RFL within the last three years?

Yes / No (please circle as appropriate) If yes, please complete the questions below.

If Yes, please provide the date of disclosure:	(dd/mm/yyyy)
Disclosure Number:	

For Office Use Only

Course Full:		SD/ MF/Photos:		Chq info:	
PO no.:		Application Late:		Medical/Access Arrangement:	
Transferred to:		Withdrawn:		ID Number	

Section 4 Rugby League Information

Please answer the questions below as honestly as possible.	Please circle
Are you currently coaching at a club?	Yes / No
If yes, please specify below:	
If yes, please specify the age group you have coached:	

Section 5 Declaration

If accepted onto the Level 1/2 UKCC Certificate in Coaching Rugby League (L1/2CCRL), I will carry out the work required and ensure I finish the qualification within one-year of registration – 18 months for level 2 courses.

I understand that if I start the course and do not complete I will **not** be entitled to a refund. I understand if I change my mind no longer want to do the course 5 weeks before the start date, I am entitled to a refund, less a £10.00 administration fee but only if I contact the Learner Support Officer.

I understand that the Rugby Football League is not under any liability whatsoever in respect of any personal injury or loss that I may sustain during the course of the training programme.

I have read and understood the guidance notes and course outline that are attached to this application and to the best of my knowledge I can confirm that I meet the requirements for acceptance onto the course. All the information in my application is true and accurate to the best of my knowledge.

Applicant Signature:	
Date:	

Section 6: Checklist

Please ensure the following items are submitted with your application, failure to do so may result in non-admittance onto the course.

- Passport sized photograph
- Monitoring form
- Self-disclosure form
- Signed declaration
- Payment - cheque to be made payable to 'RFL'
- _____ Purchase order number where applicable
- _____ Name of club/organisation paying on your behalf



RFL Self-Disclosure Form

To be completed by all individuals in Rugby League prior to completing a Rugby League Coaching Course. This form can also be used by clubs in the recruitment of volunteers.

You have the right of access to information held on you and other rights under the Data Protection Act 1984

Part A

Surname and title (Mr/Mrs/Ms/Miss):.....

Any first name, surname or maiden name previously known by:.....

First name(s):

Present address:

Postcode:.....

Telephone Number(s):

E-mail address:.....

POSTCODE MUST BE COMPLETED

Date of Birth:.....

N I Number:

Gender: M / F

Current Club(s) (Refers to Rugby League or other sports club)

Position(s) Held:.....

Start Date:

Coach Qualification and ID Number

Course Date:

Details of Other Qualifications Held:.....

Previous Club(s) (Refers to Rugby League or other sports club)

Start Date:

Leave Date:

Position(s) Held:.....

I confirm that I have seen identification documents relating to this person, and I confirm to the best of my ability that these are accurate. Please detail which documents:

Signature of Club Secretary or Club Child Protection Officer

Print Name:.....

Date:

Part B
Self Disclosure (for completion by the individual named in Part A)

Have you ever been convicted of any criminal offences? YES / NO If YES, please supply details of any criminal convictions:

NOTE: You are advised under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions Amendment) Order 1986 you should declare all convictions including 'spent' convictions.

Are you, or have you ever been, a person known to any Social Services department as being an actual or potential risk to children? YES / NO If YES, please supply details:

Have you had a disciplinary sanction (from a sports or other organisations governing body) relating to child abuse? YES / NO If YES, please supply details:

IMPORTANT

I have read and understood the information leaflet regarding the RFL's Child Protection Nominal Index.

I hereby consent to the RFL undertaking Police and/or Social Services checks against me.

I understand that the information contained on this form, the results of Police and Social Services checks and information supplied by third parties, will be included on RFL's Child Protection Nominal Index, may be notified to my club and may be supplied by the RFL to other persons or organisations who have an interest in child protection issues.

I agree to abide by the Rugby League Child Protection Policy.

Signed by the above named individual:	
Date	
Print name:	

Please return all the above to:

Coaching Section, RFL, Red Hall, Red Hall Lane, Leeds LS17 8NB